



AUSA 2023

ANNUAL MEETING & EXPOSITION

9-11 OCTOBER | WASHINGTON, DC

A PROFESSIONAL DEVELOPMENT FORUM



ICW MEETING ROOMS AND EVENTS

QUICK FACTS

DATES & DEADLINES

Don Johnson, GES, will be your pre-show and onsite contact for any needs relating to GES furniture and services. Donjohnson@ges.com; 630-295-6117

Discount Deadline Date

Tuesday, September 12, 2023, GES orders must be received with payment by this date.

Exhibitor Move In

Monday, October 9	0800 - 1700
Tuesday, October 10	0800 - 1700
Wednesday, October 11	0800 - 1700

*Please Note: You will be allowed 30 minutes prior to your event to setup.

Show Hours

Monday, October 9	0800 - 1700
Tuesday, October 10	0800 - 1700
Wednesday, October 11	0800 - 1700

*Please Note: Meeting room locations and times are by assignment only through AUSA.

Exhibitor Move Out

Monday, October 9	0800 - 1700
Tuesday, October 10	0800 - 1700
Wednesday, October 11	0800 - 1400

*Please Note: You will be allowed 30 minutes following your event for tear down.





AUSA 2023

ANNUAL MEETING & EXPOSITION

9-II OCTOBER | WASHINGTON, DC

A PROFESSIONAL DEVELOPMENT FORUM



SHIPPING INFORMATION

Direct Shipment to Exhibit Site ONLY*

c/o GES

AUSA Annual Meeting Rooms and Events

Exhibiting Company Name, Room #, Event Day

Walter E. Washington Convention Center

801 Mount Vernon PI NW

Washington, DC 20001-3614

United States of America

Shipments should arrive:

1 hours prior to event start

For ICW companies who are also exhibiting in the main exhibit halls, freight can be sent in with your booth and a labor ticket can be ordered to bring your materials to your event/ room prior to your event. Please pre-order labor on-line after the main kit is live in July or order in person at the Exhibitor Service Center during show installation.

For ICW companies who need assistance with material delivery to your event. Please pre-schedule with Don Johnson Donjohnson@ges.com to arrive 1 hour before your event. A cartload service will be provided at a flat rate of \$133.89 per Cartload (maxed at 200 lbs)/ per one way trip. Once scheduled, you will receive a dock pass, which will be required for these POV deliveries.





AUSA 2023

ANNUAL MEETING & EXPOSITION

9-11 OCTOBER | WASHINGTON, DC

A PROFESSIONAL DEVELOPMENT FORUM



DRAPE ORDERS

For drape orders, please submit your requirements with the information below to Donjohnson@ges.com.

Reminder: Payment for orders submitted prior to Tuesday, September 12, 2023 will receive the advanced discount pricing.

Company Name: _____

Event Name: _____

Contact: _____

Contact email: _____

Contact phone: _____

Event Name: _____

Room #: _____

Event Day & Time: _____

Linear feet requested of 8' high drape: _____

4' minimum/ \$22.05 per linear foot (advanced pricing); \$32.75 (standard pricing)

Color of drape (choose one): Black or Blue _____

Linear feet requested of 3' high drape: _____

4' minimum/ \$18.15 per linear foot (advanced pricing); \$27.25 (standard pricing)

Color of drape (choose one): Black or Blue _____

